

PRELIMINARY REVIEW CHECKLIST

Charter Petition Review -- E.C. 47605

Charter Petition Name _____ Petition Received _____

REQUIRED PETITION SIGNATURES IF CONVERSION OF EXISTING PUBLIC SCHOOL (Education Code 47605(a))			
<input type="checkbox"/> 50% of permanent status teachers of school to be converted, in the form required by law	Yes	No	Page
REQUIRED PETITION SIGNATURES IF NOT CONVERSION OF EXISTING PUBLIC SCHOOL (Education Code 47605(a))			
<input type="checkbox"/> 50% of parents/guardians of the number of age appropriate students expected to enroll for 1st year of operation, in the form required by law	Yes	No	Page
OR			
<input type="checkbox"/> 50% of the number of appropriately credentialed teachers expected to be employed during 1st year of operation, in the form required by law.	Yes	No	Page
REQUIRED AFFIRMATIONS (Education Code 47605(d)(1))			
<input type="checkbox"/> Statement that school will be non-sectarian in its programs, admission policies, employment practices, and all other operations, will not charge tuition, and will not discriminate against any pupil on the basis of ethnicity, national origin, gender or disability.	Yes	No	Page
GEOGRAPHIC AND SITE LIMITATIONS			
<input type="checkbox"/> Does the Petition propose to operate a single charter school within the geographic jurisdiction of the school district to which the charter is submitted?	Yes	No	Page
<input type="checkbox"/> If not, does the Petition demonstrate any basis for an exception permitted by law? In this case, does the Petition provide for the notification steps required by law?	Yes	No	Page
<input type="checkbox"/> Does the Petition identify the precise location where the school will operate?	Yes	No	Page
♦ Does the Petition include a description of the facilities in which the charter school will operate? (Informational)	Yes	No	Page
EFFECTIVE DATE			
<input type="checkbox"/> Does the Petition demonstrate that the charter school will commence operation by September 30 of its first year of operation?	Yes	No	Page
FINANCIAL REPORTS			
<input type="checkbox"/> Does the Petition demonstrate that the charter school shall provide the appropriate agencies with a copy of all required financial reports in a format prescribed by the State Superintendent of Public Education?	Yes	No	Page

REQUIRED ELEMENTS (Education Code 47605 (A-P))

	Yes	No	Page
<input type="checkbox"/> The initial review finds that the petition has included information for all the required elements (A-P). <ul style="list-style-type: none"> ○ The educational program of the charter school, including <ul style="list-style-type: none"> • Identity of those whom the charter school is attempting to educate • What it means to be an “educated person” in the 21st century • How learning best occurs. ○ The annual goals for the charter school, for all pupils and for each subgroup of pupils identified, to be achieved in the state priorities. ○ For high schools, the manner in which the charter school will inform parents about the transferability of courses and the eligibility of courses to meet college entrance requirements. 			
<ul style="list-style-type: none"> ○ The measurable pupil outcomes identified for use by the charter school. 			
<ul style="list-style-type: none"> ○ The method by which pupil progress in meeting those pupil outcomes is to be measured. 			
<ul style="list-style-type: none"> ○ The governance structure of the charter school 			
<ul style="list-style-type: none"> ○ The qualifications to be met by individuals to be employed by the charter school. 			
<ul style="list-style-type: none"> ○ The procedures that the charter school will follow to ensure the health and safety of pupils and staff. 			
<ul style="list-style-type: none"> ○ The means by which the school will achieve a racial and ethnic balance among its pupils. 			
<ul style="list-style-type: none"> ○ Admission requirements, if applicable. 			
<ul style="list-style-type: none"> ○ The manner in which annual, independent financial audits shall be conducted 			
<ul style="list-style-type: none"> ○ The procedures by which pupils can be suspended or expelled. 			
<ul style="list-style-type: none"> ○ The manner by which staff members of the charter schools will be covered for retirement. 			
<ul style="list-style-type: none"> ○ The public school attendance alternatives 			
<ul style="list-style-type: none"> ○ The rights of an employee of the school district upon leaving the employment of the school district to work in a charter school, and of any rights of return 			
<ul style="list-style-type: none"> ○ The procedures to be followed by the charter school and the entity granting the charter to resolve disputes relating to provisions of the charter. 			
<ul style="list-style-type: none"> ○ The procedures to be used if the charter school closes. 			

REQUIRED SUPPLEMENTAL INFORMATION (Education Code 47605 (g))

<input type="checkbox"/> Financial Plan (including Annual Operating Budget, 3 Year Plan, Start Up Costs, Budget Assumptions)	Yes	No	N/A
<input type="checkbox"/> Impact Statement	Yes	No	N/A
<input type="checkbox"/> Special Education/SELPA Services	Yes	No	N/A

COMMENTS

The Preliminary Review has been completed and finds that the petition has included information for all of the required information above.

Signature

Date