



Read more about any of the topics at <https://calauthorizers.org/>

#CleanOutYourComputerDay!



February is a month with a disproportionate number of holidays – Groundhog Day, Valentine’s Day, a couple of presidential birthdays, etc. But one I didn’t know about is “National Clean Out Your Computer Day.” We all do some of this every day, but I like the idea of a day to dig into this task. Charter authorizing professionals gather a lot of data and documents on their computers, but unless you’ve got an automated tracking system or dedicated staff support, it may not be as easy to access as you’d like. Plus, the recent changes in charter law may require some additions to your collection. Here are a couple of tasks you might consider for this “National Clean Out Your Computer Day”:

- Make sure that you’ve got the most recent version of each charter document (and any auxiliary agreements, like MOUs or service contracts) readily available. When a material revision is proposed, or renewal approaches, you’ll want to make sure you’re aware of all of the necessary updates to bring the charter into compliance with current petition content requirements.
- Update (or create) a spreadsheet to track the credentials and assignments of teachers at your charter schools and include a column for whether they were employed in the 2019-2020 school year. All teachers in charter schools need to be credentialled, effective July 2020, but those who were employed in a charter during 2019-2020 have some extra time to comply.
- Find and update your list of charter school governing board members and each board’s meeting schedule for the year. Set up folders on your computer for each meeting so you’ll have a place to collect agendas, minutes and recordings (required effective January 1) for review for Brown Act compliance when you’ve got some time. You may also want a folder for each board to collect the conflict of interest policy and Form 700s required by the Political Reform Act.

I could go on, but you get the idea. There are a lot of components to effective charter oversight. It helps to have templates ready for the data you know you will need, and folders in place for the documents you have to collect.

We have on-line “office hours.” Have a question; we have an answer. Connect with us: **Thursday, February 20th, 12:00– 1:30 pm (PST)**. Join the call: <https://www.uberconference.com/calauthorizers>
Optional dial-in number: 916-234-5680
No PIN needed.

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Tech Tool to Support Authorizers

The Alliance is hosting a webinar for authorizers to learn about a technology tool that will help communicate efficiently and allow the tracking of charter school reporting, compliance, and performance on **February 18th at 11 am (PST)**. The webinar will present information on Epicenter, which is provided by the National Charter School Institute. This on-line resource is used by authorizers to automate a variety of functions related to charter school authorizing.

Serve on the CCAP Board

Make a Difference

Professional authorizing staff – all of you that work day-to-day overseeing charter schools need to have your voices heard. That is the mission of CCAP. CCAP is a 501c3 nonprofit governed by a board of directors. The board is seeking to add board members who share and embrace this work, “*We advance quality public education for all students by providing charter school authorizing professionals with support, resources and a collective voice.*” If you are interested in learning more, please contact CCAP by emailing kimberly.waitecooper@calauthorizers.org

Brown Act for All

SB 126: Effective January 1, 2020, places on charter schools and entities managing charter schools, otherwise called Charter Management Organizations (CMO), the same transparency and conflict of interest requirements that school districts and other California public entities must follow. The bill addresses the Brown, the California Public Records Act, the Political Reform Act of 1974, and Government Code Section (GC)1090, discussed in detail on our website, read **MORE** at: <https://calauthorizers.org/resource/changes-to-california-law-regarding-charter-schools>

Partnership with SSDA/Network Opportunities

CCAP has been busy providing presentations to members of our newest partner—SSDA. Our presentation “**Partnership for Supporting High Quality Authorizing: Small School Districts and Beyond**” event has been well received across the state as it has provided relevant information pertaining to the new legislation and served as an excellent opportunity to network among one’s peers. We invite you to attend **SSDA’s 37th Annual Conference and Trade Show** scheduled for **March 1-3** in Sacramento, where CCAP will hold a Pre-Con event on March 1st (1pm-4 pm) on our latest initiative “Charter 2.0”: partnerships and leadership to foster high-performing, fiscally sound, autonomous, and accountable charters schools.