



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

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**CHARTER SCHOOLS MANAGEMENT/SUPPORT**  
**DONTÉ FULTON-COLLINS, DIRECTOR**

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**The School Board of  
Broward County, Florida**

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**SENT VIA EMAIL & U.S. MAIL**

**Date**

**Name, Governing Board Chair**

**School Name – Location Number**

**Street Address**

**City, State, Zip Code**

Dear **Governing Board Member Name:**

**RE: Academic Programmatic Review Remote/Online Visit Process**  
**School Name – Location Number**

Section 1002.33(5)(b)1a, Florida Statutes, states, “the sponsor shall monitor and review the charter school in its progress toward the goals established in the charter.”

Pursuant to Section 1002.33(7)(a), Florida Statutes, the charter shall ensure that Reading is the primary focus of the curriculum, and that resources are provided to identify and provide specialized instruction for students who are reading below grade level. The curriculum and instructional strategies for reading must be consistent with current Florida Standards and grounded in scientifically based reading research.

The implementation of Exceptional Student Education (ESE) program requirements is defined in the school’s charter agreement, as well as in Section 1002.33, Florida Statutes; The Florida Department of Education’s mandatory implementation of the Individuals with Disabilities Act (IDEA); Section 504 of the Rehabilitation Act of 1993; Sections 1000.5 and 1003.57, Florida Statutes; Chapter 96-186, Laws of Florida; and Chapter 6A-6 of the Florida Administrative Code; and The School Board of Broward County, Florida’s Special Programs and Procedures for Exceptional Students. The aforementioned laws and procedures outline specific requirements for the implementation of programs for students with disabilities.

The implementation of the English for Speakers of Other Languages (ESOL) program requirements is defined in the charter agreement and is required by the Florida Department of Education’s (FLDOE) mandatory implementation of the Multicultural Education and Training Advocacy (META) Consent Decree found in Section 1003.56, Florida Statutes, English Language instruction for English Language Learners; and Rules 6A-6.0900 to 6A-6.0909, Florida Administrative Code, Programs for English Language Learners. In addition, Broward’s English Language Learner’s Plan, approved by the FLDOE, outlines specific district requirements for the implementation of ESOL programs in Broward County.

**School Name – Location Number**

Date

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The Charter Schools Management/Support Department will be conducting an Academic Programmatic Review (APR) of your school pursuant to Section 1002.33(5)(b)1a, Florida Statutes. Furthermore, due to the implementation of the Florida's Optional Innovative Reopening Plan, the APR process for the 2020-2021 school year will be completed remotely through a virtual process starting on **Monday, October 12, 2020** and concluding on **Friday, October 16, 2020**.

To prepare for this new innovative remote process, the following resources are available:

1. APR Remote Process Informational Session Presentation (attached)
2. APR Remote Readiness Checklist (attached)
3. Copy of the APR Remote Report **Opt-In** Template (attached)
4. Link to OneDrive Folder to upload review compliance documents not accessible via an online platform – a school-specific OneDrive link was sent to the District-issued email for the Principal to share with appropriate staff
5. Pre-Visit Meeting via Teams on **Friday, October 9, 2020 at 11:00 AM** to go over the Readiness Checklist and to answer any questions the staff may have
6. Kick-Off Meeting via Teams on **Monday, October 12, 2020 at 2:00 PM** to initiate the remote review process
7. APR Remote Exit Email – Using the District-issued email, we will notify the School when the remote visit, as part of the APR process, has concluded

As discussed during the Informational Session, please note that **Name, Title** is the designated School Visit Facilitator for your school. She will be the main contact person and will work closely with the school to facilitate the logistics of the remote process. She may be contacted via email or Teams at [email.address@browardschools.com](mailto:email.address@browardschools.com). Subsequent to the visit, the School will receive a Programmatic Review Report Letter with a copy of the finalized report and next steps.

If you have any questions regarding the Academic Programmatic Review Remote/Online Visit Process, please contact Brenda Santiago, Coordinator, via email or Teams at [brenda.santiago@browardschools.com](mailto:brenda.santiago@browardschools.com). You may also call at 754-321-2135.

Professionally,

Donté Fulton-Collins

DFC/BS:kj

Attachments

- c: John J. Sullivan, Task Assigned, Chief Portfolio Services Officer  
Ms. Brenda Santiago, Coordinator, Charter Schools Management/Support  
Ms. Rhonda Stephanik, Coordinator, Charter Schools Management/Support  
Governing Board Members  
**Management Company (if applicable)**  
**Principal Name, School Name – Location Number**