



Academic Programmatic Review: New Remote Process for School Renewals

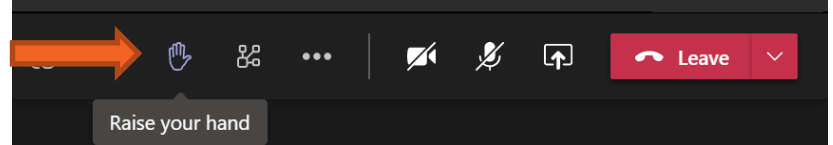
Donté Fulton-Collins, Director
Brenda Santiago, Coordinator

November 13, 2020




NORMS

Welcome!
Please type
your Name
and
Title/Position
in the chat
box



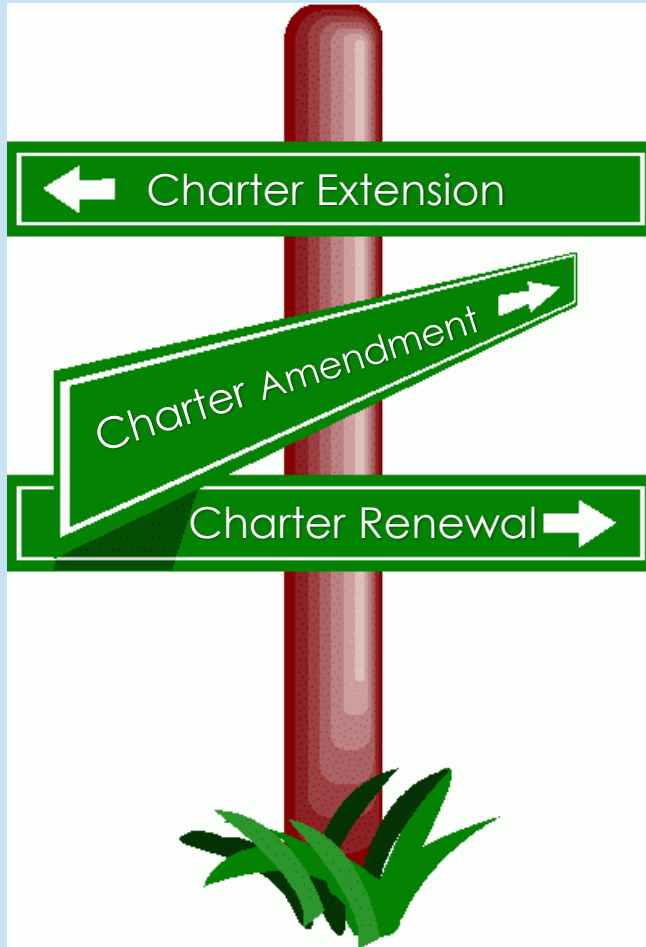
- Mute your microphone
- Turn on your camera when speaking, if possible
- Raise your "Teams" hand and wait for your name to be called or type your questions in the chat box
- Use technology respectfully
- Contribute and engage fully
- If you are unable to type in the chat box, please email your information and questions to brenda.santiago@browardschools.com



If not using the Teams App, Chrome web browser works best with Teams online 



Sponsor's Statutory Obligation



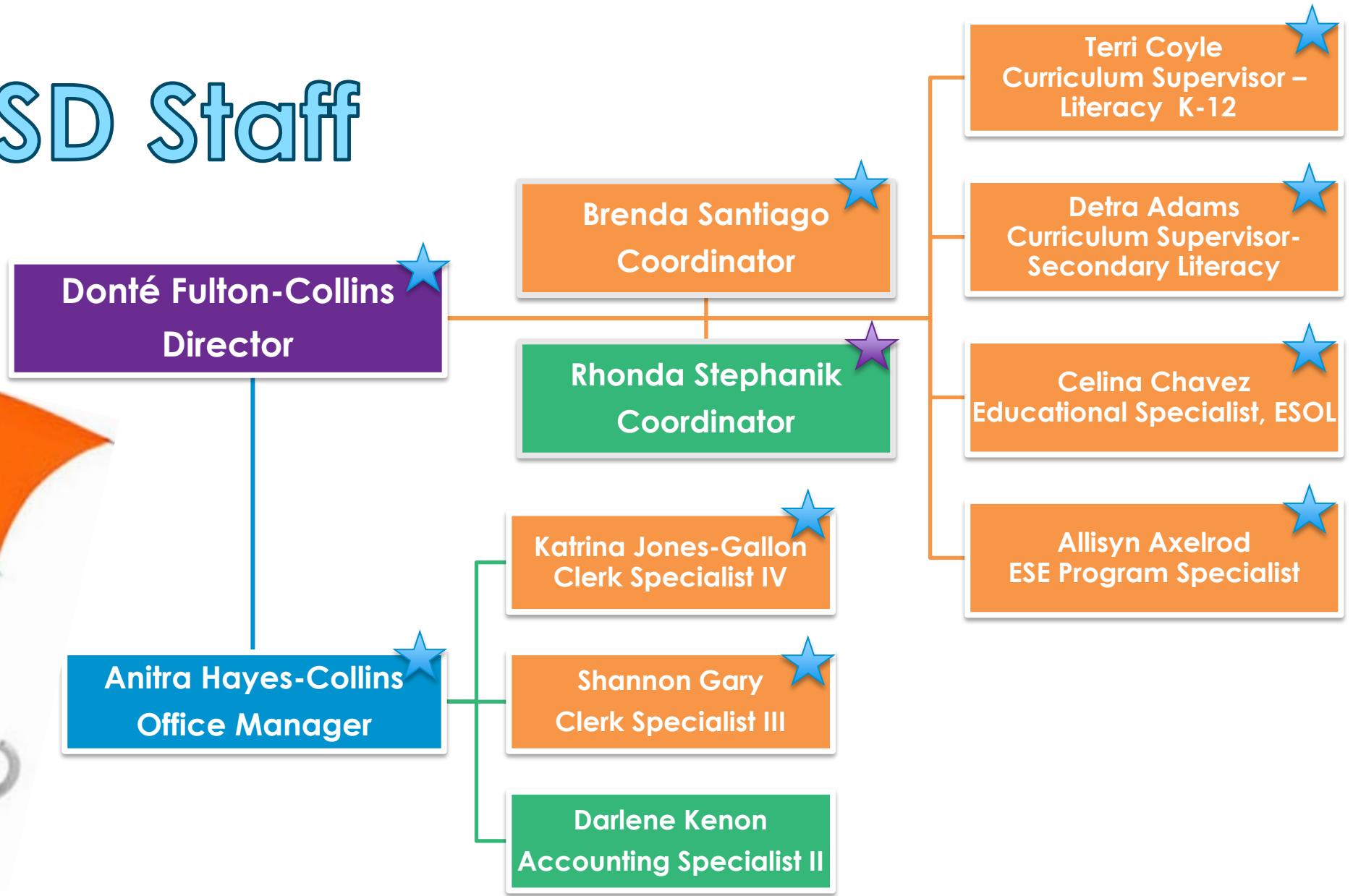
- Sponsor's Duties & Obligations
 - Section 1002.33(7), Florida Statutes, states that "the terms and conditions for the operation of a charter school shall be set forth by the sponsor and the applicant in a written contractual agreement, called a charter."
 - Section 1002.33(7)(c)1, Florida Statutes, states that "a charter may be renewed provided that a program review demonstrates that the criteria in paragraph (a) have been successfully accomplished and that none of the grounds for nonrenewal... has been documented."
- 10 charter school agreements expiring on June 30, 2021
- COVID-19 Pandemic
- Florida's Optional Innovative Reopening Plan – New Process
 - New Response - An Academic Programmatic Review Remote Visit will be conducted through an online process inclusive of videoconference meetings, online/web-based review of compliance documents and artifacts, and access to remote/e-classrooms.



Academic Programmatic Review



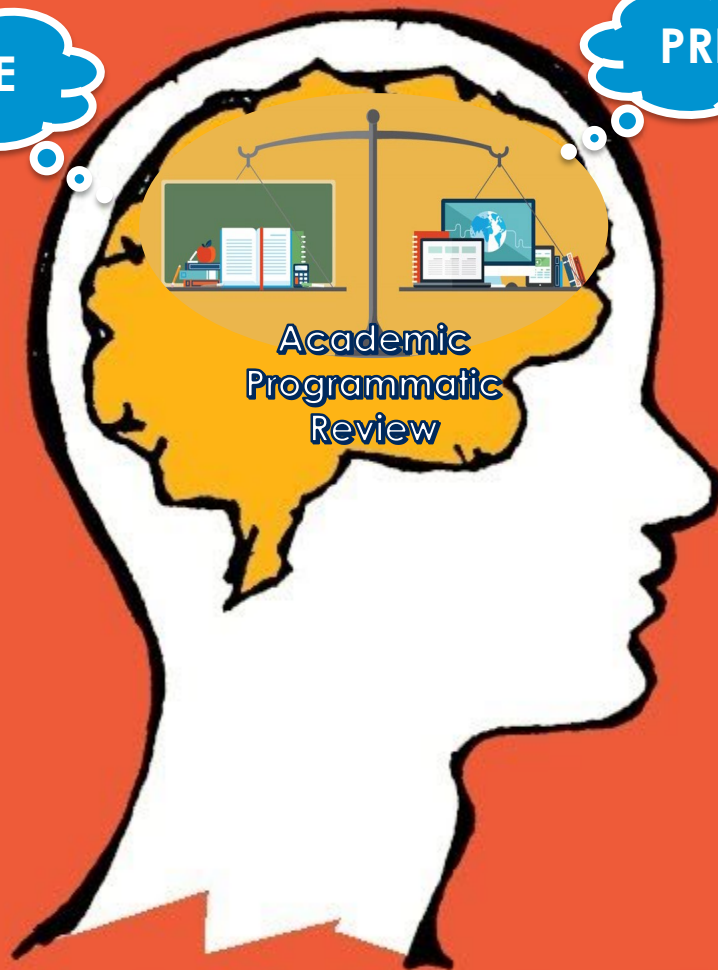
CSMSD Staff





FIXED

BEFORE



PRESENT



GROWTH

MINDSETS

E-SchoolWires

Google
Classrooms

Colegia

Zoom
Classrooms

Teams
Classrooms

Shifts needed with the
established process

Before the
Remote
Visit

During the
Remote
Visit

After the
Remote
Visit



We use Microsoft Teams as our Main Online
Communication Platform



What We Had

The School Board of Broward County, Florida
Charter School Academic Programmatic Review 2020-21 - Remote/e-Learning Version
 Charter Schools Management/Support Department

+	School Name:	Location #:	Site Visit Date:
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Charter School Leadership Team	
Principal	
Assistant Principal	
Literacy Coach	
ESOL Contact	
ESE Specialist	
School Counselor/Student Services	
MTSS/RtI Facilitator	
Other	

School Identifiers		
<input type="checkbox"/> New Charter School	<input type="checkbox"/> Renewal Charter School 2021	<input type="checkbox"/> Renewal Charter School 2022
<input type="checkbox"/> State-Mandated School Improvement Plan (SIP)*	<input type="checkbox"/> SIP Monitoring/Data Update School*	<input type="checkbox"/> 300 Lowest-Performing Elementary School*
<input type="checkbox"/> School of Excellence*	<input type="checkbox"/> High Performing School*	<input type="checkbox"/> SIR/Alternative High School

* State designated.

School Details			
Benchmark Enrollment	2020-21:	2019-20:	2018-19:
Current Grade Configuration	2020-21:	2019-20:	2018-19:
Contract Grade Configuration	2020-21:	2019-20:	2018-19:
FLDOE School Grade	2019:	2018:	2017:
FLDOE School Improvement Rating (SIR)	2019:	2018:	2017:
Special Programs as Stated in Charter Application	<input type="checkbox"/> Technology	<input type="checkbox"/> Montessori	<input type="checkbox"/> Dual Language
	<input type="checkbox"/> Arts	<input type="checkbox"/> STEM	<input type="checkbox"/> Other:
Florida's Innovative Reopening Plan 2020-21	<input type="checkbox"/> 100% Brick & Mortar (FTF)	<input type="checkbox"/> 100% Remote/e-Learning	<input type="checkbox"/> Hybrid Model
Most Recent Programmatic Review		Contract Term	

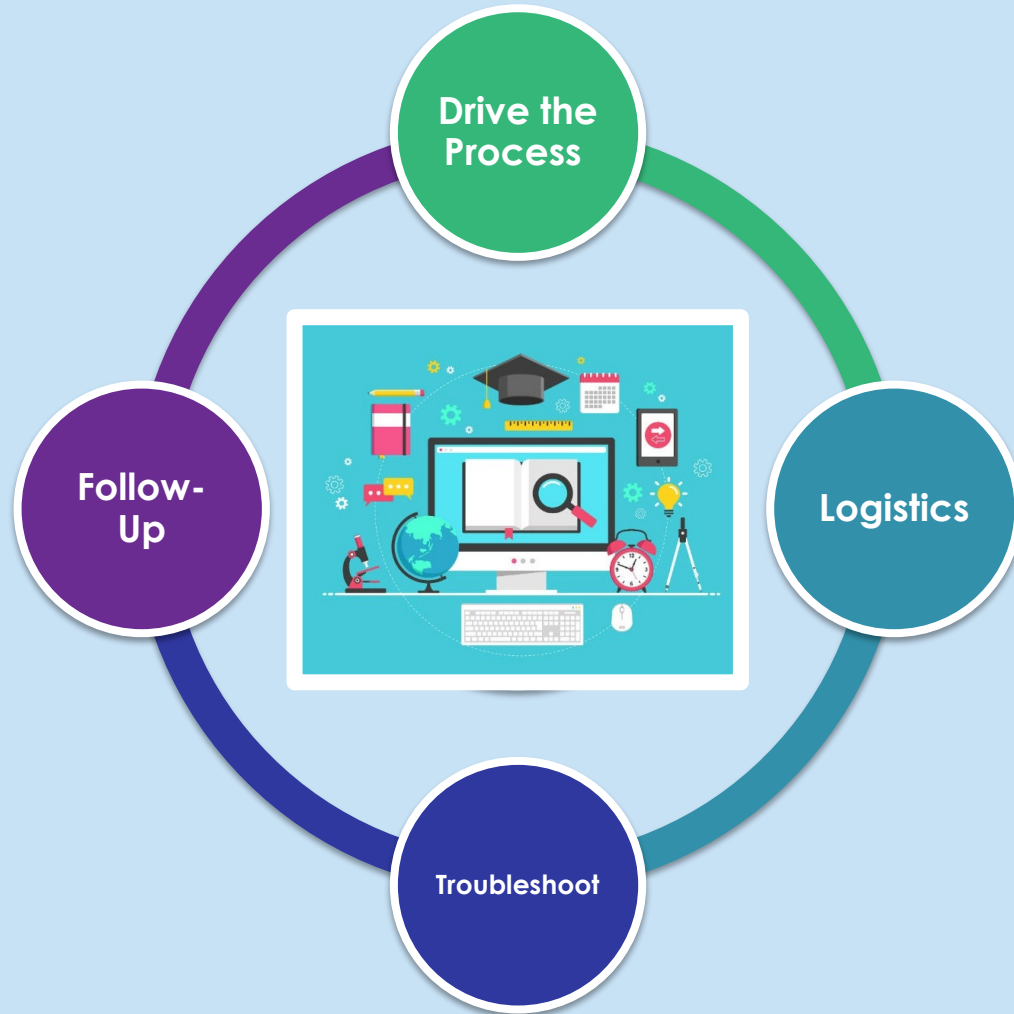
2019 ESSA Details					
ESSA Category	Federal Percent of Points Index- All Students	Graduation Rate at or Below 67%	Total Number of Subgroups Missing the Target	Subgroups Below 41% in the Current Year	Title I

APR 2020-21/Remote Process/Opt-In Report

Page 1 of 32



Redefine: School Visit Facilitator's Role



Academic Programmatic Review (APR) – Remote Process 2020-2021

School Visit Facilitator Action Steps
Before APR Visit
<ul style="list-style-type: none"> <input type="checkbox"/> Download school specific reports from Data Warehouse and TERMS (if applicable) <input type="checkbox"/> Update Readiness Checklist and Pre-Meeting Agenda with school specific information <input type="checkbox"/> Update Visit Timeline with appropriate dates for all meetings/processes <input type="checkbox"/> Send Pre-Meeting Agenda and Readiness Checklist via email, include links to Pre-Visit Survey, OneDrive Folder, and Microsoft Teams Meeting <input type="checkbox"/> Conduct a review of One-Drive folders to ensure alignment to Readiness Checklist <input type="checkbox"/> Update OneDrive contact/communication document for Academic Team <input type="checkbox"/> Facilitate Microsoft Teams Pre-Meeting with Academic Team and charter school Leadership Team <input type="checkbox"/> Review Pre-Visit Survey in preparation for Teams Kick-Off Meeting and Remote Academic Programmatic Review <input type="checkbox"/> Update Kick-Off Meeting agenda with school specific information <input type="checkbox"/> Send email reminder for Microsoft Teams Kick-Off Meeting and attach PDF copy of agenda. Include Microsoft Teams meeting link. <input type="checkbox"/> Facilitate Teams Kick-Off Meeting with Academics Team and school Leadership Team (designate School Visit Liaison as presenter) <input type="checkbox"/> Timely respond to all emails/calls pertaining to the APR Remote Visit.
During APR Visit
<ul style="list-style-type: none"> <input type="checkbox"/> Maintain communication with School Visit Liaison <input type="checkbox"/> Review OneDrive to ensure all school folders are being updated with artifacts <input type="checkbox"/> Participate in Teams calls with Academic Team members and school representatives (if needed) <input type="checkbox"/> Support charter school with uploading and organizing files for easy access of information (for our team) <input type="checkbox"/> Support Academic Team members with access to remote classrooms and digital platforms (troubleshoot with school liaison, as needed) <input type="checkbox"/> Timely respond to all emails/calls pertaining to the APR Remote visit <input type="checkbox"/> Update APR Remote tool as needed throughout the visit (on SharePoint) <input type="checkbox"/> Complete Exit Checklist and PDF document to share with charter school at the conclusion of the visit (Upload to SharePoint at the conclusion of the visit)
Closing of APR Visit
<ul style="list-style-type: none"> <input type="checkbox"/> Touch-base with Academic Team members to ensure they have completed their portion of the visit <input type="checkbox"/> Check Remote APR tool to ensure all appropriate sections have been completed and/or greyed out <input type="checkbox"/> Send closure email to charter school with PDF attachments of Exit Checklist, Folder-List, Retained Student List, and Meeting Attendance Reports



CHECKLISTS HELP TO STREAMLINE THE PROCESS WHEN YOU HAVE MULTIPLE FACILITATORS

Informational Session



Academic Programmatic Review Remote Process Informational Session via Teams Meeting

Wednesday, September 23, 2020

10:30 AM to 12:00 NOON

- A Teams meeting invitation will be sent to the school's District-issued email address (cs-5123@browardschools.com). Please use this email to join the meeting, as well.
- Principal/School Leader, please share the Teams meeting link in the invite with appropriate members of your school leadership team.

For more information, please contact Brenda Santiago, Coordinator, via email at brenda.santiago@browardschools.com



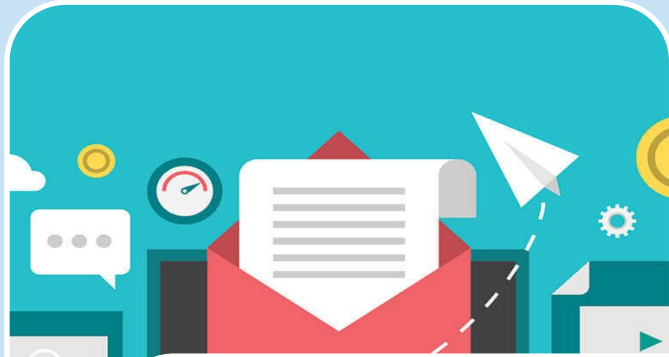
Academic Programmatic Review Remote Process

Informational Session via Teams
September 23, 2020



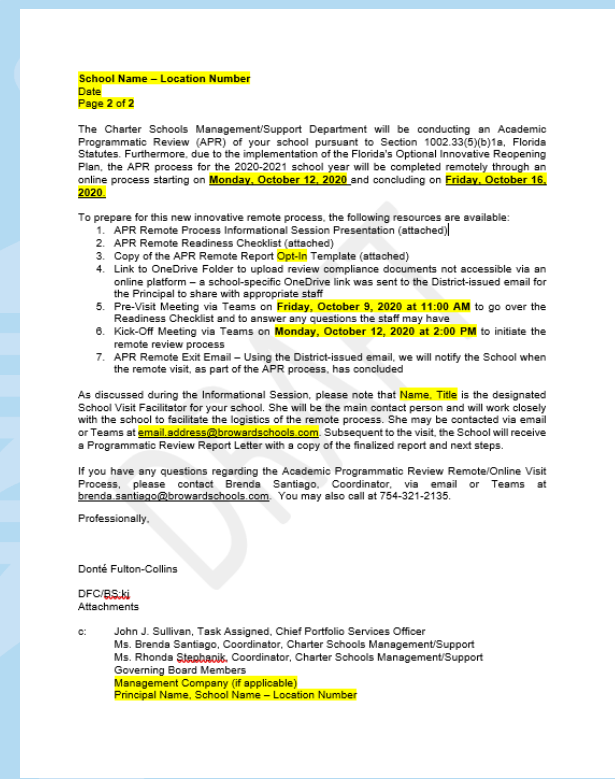
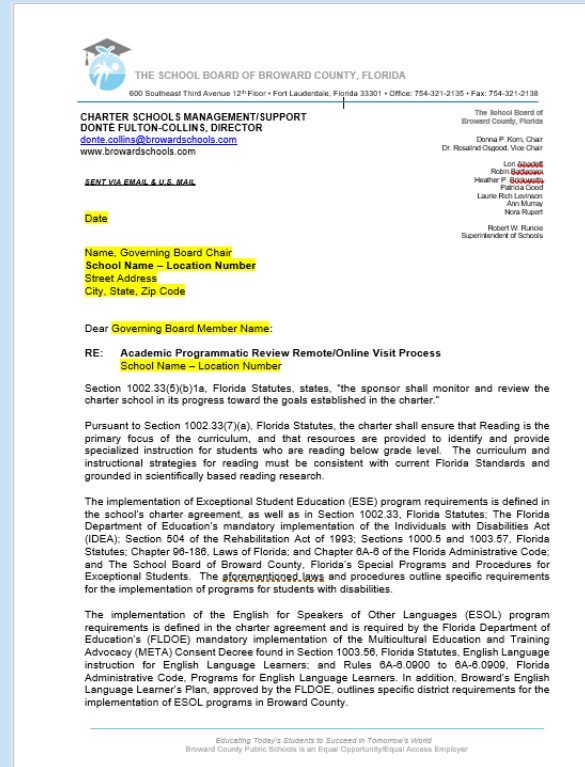
OFFICIAL INFORMATION IS ALWAYS COMMUNICATED VIA DISTRICT-ISSUED EMAIL ADDRESS

Before the Remote Visit: Notification Letter



Notification Letter

- Letter includes:
 - Readiness Checklist
 - Name & Contact Information of School Visit Facilitator
 - Process Timeline
 - Links to:
 - Online Platforms Survey
 - OneDrive folder
- Administrative Assistant calls school to confirm receipt




Before the Remote Visit: Pre-Visit Meeting



Pre-Visit Meeting via Microsoft Teams (1 Hour)

- Review Remote Visit/Online Platforms Survey results before, if available
- Confirm School Visit Liaison
- Discuss logistics and timeline
- Access to online platforms & e-classrooms
- Explain the OneDrive folder
- Answer Questions


 Academic Programmatic Review 2020-21
 Remote/e-Learning Process Pre-Visit Meeting

School Visit Liaison	School Visit Facilitator
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Agenda

I. Welcome/Introductions

II. Logistics

A. Roles and Responsibilities of the School Liaison & Visit Facilitator

- Collaborative Process
- Communication
- Technology

B. Access to Documents & Compliance Artifacts

- Survey says....

1. Electronic Platforms

- o Provide Access information for each platform, enter access/login information in document titled **Access to Online/Web-based Platforms**. This document is available in the OneDrive subfolder titled, **Online Platforms**.

2. OneDrive Folder

- o Access link emailed to district-issued email address.
- o Formats may include PDF (preferred), Word and Excel. Make sure they are readable.
- o Identify document and upload in OneDrive folders as clearly identified in the **Readiness Checklist**.
- o Use folders, as needed, but do not change titles or delete folders not being used.

C. Access to Remote/e-Learning Classrooms

- Provide a list of all remote/e-learning classroom platforms the Review Team may visit during the remote visit. Include the name of the program/website, access link, and user id and password to be used. Also, please include any user instructions, as applicable.

D. Revised Report Tool for Remote/e-Learning Process

III. School Preparedness/Readiness Checklist

A. Contact Information

1. School Leadership Team
2. Instructional/Teaching Staff
3. CSMSD Academic Team

B. Meeting with Respective Staff

C. Schedules

1. Master School Schedule
2. Instructional/Teachers
3. Small groups and Individual Interventionist(s)
4. ESE service provider(s)
5. Heritage Language Support
6. Course Recovery and Retention Support (Secondary Only)

D. Assessment Data – Charter Tools

E. Lesson Plans

F. Evidence of Student Work (Student Folders)

G. Keystone Performance Task Process

H. Early Warning System Process

I. MTSS/RtI Process

J. English Language Learners (ELLs)

K. Exceptional Student Education (ESE)

V. Timeline

Pre-visit meeting	Survey	School Preparedness for Visit	Kick Off Meeting	Remote Review	Closure Email	Report Letter
Today	Today	Week Before Kick-Off	Monday	Tuesday - Thursday	Friday	Monday - Wednesday

VI. Sponsor Responsibility

Section 1002.33(5)(b)1a, Florida Statutes, states: "The sponsor shall monitor and review the charter school in its progress toward the goals established in the charter."

- A. Literacy Statutes: Rule 6A-6.053(5) and 6A-6.053(7), Florida Administrative Code and corresponding statutes
- B. Academic Performance Data: Section 1002.33(7)(a)3 and 1002.33(7)(a)4, Florida Statutes, and corresponding rules
- C. Early Warning Systems: Section 1001.42(18)(b) and 1001.42(18)(b)2, Florida Statutes and corresponding rules
- D. MTSS-RtI: Rule 6A-6.03018(2)(a) and (b) and 6A-6.0331(1), Florida Administrative Code and corresponding statutes
- E. ESE Statutes: SWD – Section 1003.571, Florida Statutes, and corresponding rules
- F. ESOL Statutes: Section 1003.56, Florida Statutes, and corresponding rules

VII. Questions

VIII. Closure



RESULTS FROM THE SURVEY HELP THE SCHOOL VISIT FACILITATOR DRIVE THE AGENDA

School-Specific OneDrive Folder

- ❖ Link to school-specific OneDrive folder is sent to Principal
- ❖ Principal is required to share link with pertinent staff, including School Visit Liaison
- ❖ School Visit Liaison uploads documents

The screenshot shows a OneDrive interface for user Brenda S. Rivera. The current folder is 'My files > 202021 > Academic Programmatic Reviews 202021 > Remote Folders > _APR Visit OneDrive Folder_'. The folder contains a list of items, all of which are shared.

Name	Modified	Modified By	File size	Sharing
1. Informational Session Presentation	September 23	Brenda S. Rivera	5 items	Shared
2. APR Remote Report Templates	September 23	Brenda S. Rivera	2 items	Shared
3. Pre-Planning Meeting	September 23	Brenda S. Rivera	2 items	Shared
4. Kick_Off Meeting	September 23	Brenda S. Rivera	1 item	Shared
5. Online Platforms	September 23	Brenda S. Rivera	2 items	Shared
A. Contact Information Forms	September 23	Brenda S. Rivera	5 items	Shared
B. School Schedules	September 23	Brenda S. Rivera	3 items	Shared
C. Student Assessment Data	September 23	Brenda S. Rivera	0 items	Shared
D. Lesson Plans	September 23	Brenda S. Rivera	3 items	Shared
E. Student Work Portfolios	September 23	Brenda S. Rivera	3 items	Shared
F. Keystone Performance Tasks	September 23	Brenda S. Rivera	2 items	Shared
G. Early Warning Systems	September 23	Brenda S. Rivera	3 items	Shared
H. MTSS_Rtl	September 23	Brenda S. Rivera	3 items	Shared
I. ELLs	September 23	Brenda S. Rivera	0 items	Shared
J. ESE	September 23	Brenda S. Rivera	0 items	Shared



Before the Remote Visit : School Prepares



School Prepares for Remote Visit (1 week)

- School Visit Facilitator:
- Communicates with the School Liaison
- Ensures Liaison knows how to use the OneDrive Folder and Teams platform
- Troubleshoots

For your convenience we have created a document titled **Access to Remote-Learning Classrooms**, where you can enter this information. This document is available in the OneDrive subfolder titled, **Online Platforms**.

Name of Program	Access Link	User Id	Password	Instructions/Comments
Great Classroom	www.greatclassroom.com	School1@charter.com	Class123a	

I.C. Meeting with Respective Staff
 Review Team will schedule individual Phone/Video Conferences via Microsoft Teams platform with Great Classroom, where you can enter this information. This document is available in the OneDrive subfolder titled, **Online Platforms**.

II. Academic Compliance Review
 The following items need to be accessible remotely for review: Documents and compliance artifacts may be available through an online platform or can be uploaded in the OneDrive folder shared with the corresponding contact. For items that will be accessible via a website or online platform, please enter the school as applicable. For items that will be accessible via a website or online platform, please enter the details in the document referred to in item I.A. **Access to Online-Web-based Platforms** of this checklist.

A. Contact Information Forms
 Complete both Contact Information Forms available in OneDrive subfolder titled, **Contact Information Forms**

- ☑ School Leadership Team
- ☑ Instructional/Teaching Staff

B. School Schedules
 Upload all schedules listed below in OneDrive subfolder titled, **School Schedules**. Please name each schedule to reflect the specific content.

- ☑ Master Schedule
- ☑ Copy of the current master bell schedule clearly identifying teacher names, grade levels, subject periods and student lunch breaks
- ☑ Instructional Teachers
- ☑ Small groups and individual interventionist(s) schedules, including all Tier 2 and Tier 3 areas, time assigned for each subject including Reading and Language Arts block, teacher planning
- ☑ ESE Service Provider(s)
- ☑ Heritage Language Support
- ☑ Course Recovery and Retention Support (Secondary Only)

C. Student Assessment Data
 Ensure that prior school year assessment data for all students (FSA, FCAT 2.0/EOC, ACT/SAT, PERT, BASILLI, FAIR-FS, FLKIDS-STAR, (ready, Running Records, Scantron, Reading Plus, ACCESS for ELLs, IPT, Imagine Learning, open) is available in **Charter Tools**.

D. Lesson Plans
 Access to two weeks of lesson plans (current and prior week) for all grades and subject areas as identified in the bullet below, including Reading and English Language Arts, with clear identification of differentiated instruction (data-driven small groups), ESE accommodations, gifted/advanced learners, ESOL strategies, Florida standards, and curriculum materials used, etc.

- If access through an online platform/website is not available, please upload lesson plans in the OneDrive subfolder titled, **Lesson Plans**. **Please name each document in a clear manner that reflects the teacher, grade level and subject.**

Academic Programmatic Review 2020-21
 School Readiness Checklist - Remote-Learning Process

School Visit Facilitator: _____

I. Logistics

- ☑ Review notification letter and all documents provided.
- ☑ Attend Pre-Visit Planning and Kick-Off Meetings
 Using the District-issued email, a Teams invite will be sent to the School. The Principal/School Leader must use the School's Outlook email address to access these meetings. She/He is responsible for sharing meeting information and link with appropriate staff.
 - Pre-Visit Planning Meeting Date and Time: _____
 - Kick-Off Visit Meeting Date and Time: _____
- ☑ Identify School Visit Liaison
 The School Principal will select a member from the Leadership Team to serve as the School Visit Liaison. Together with our Visit Facilitator (CSMSD), they will work to address logistic and access requirements during this process.
 - School Visit Liaison is _____
- ☑ Identify how members of the Review Team will have remote access to required documents, compliance artifacts, evidence of student work and other items identified in the Readiness Checklist.
 - For documents that are not accessible via online platforms, the School will use the provided OneDrive folder.
 - For documents that are available online, the School will give the Review Team temporary access to the corresponding platform/websites, as applicable.

II.A. Access to Online-Web-based Platforms

- ☑ Provide a list of all online platforms to be used by the Review Team including the name of the program/website, purpose, access link, and user id and password to be used. An example has been provided below.
 - For your convenience we have created a document titled, **Access to Online-Web-based Platforms** where you can enter this information. This document is available in the OneDrive subfolder titled, **Online Platforms**.

Name of Program	Purpose	Access Link	User Id	Password
Great Lessons	Lesson Plans	www.greatlessons.com	School1@charter.com	LessonsABC123

II.B. Access to Remote-Learning Classrooms

- ☑ Provide a list of all remote-learning classroom platforms the Review Team may visit during the remote visit. Include the name of the program/website, access link, and user id and password to be used. Also, please include any user instructions, as applicable.

• Grades K-5: should include lesson plans for ELA and Writing instruction including reading interventions and small-group guided reading; one teacher per grade level, Keynotes one teacher per grade-level; interventionist lesson plans for each grade level

• Math per grade-level: Science per grade-level and Social Studies per grade-level

• Grades 6-12: should include lesson plans for reading interventions, two ELA per grade-level; Algebra I, Geometry, Biology, World History, and U.S. History

E. Evidence of Student Work

- ☑ Access to student work, folders/portfolios for core content areas that are aligned to the Florida Standards, and includes clear identification of differentiated instruction (data-driven small groups), etc.
- If access through an online platform/website is not available, please upload copies of student work for each content area in the OneDrive subfolder titled, **Student Work**. Please upload student work for four (4) students per grade bands K-2, 3-5, 6-8, 9-12, across Core Content Areas including ELA, Math, Science, and Social Studies.

F. Keynotes Performance Tasks

- ☑ Evidence of the school's Student Portfolio Process: Keynotes Performance Tasks Folder for each three-grade student including current student score spreadsheet in teacher's data binder, or formal portfolio process with an online platform/website.
- If access through an online platform/website is not available, please upload copies of student work in the OneDrive subfolder titled, **Keynotes Performance Tasks**.
- Include most current copy of the Student Record Form (class roster with scoring) for each three-grade teacher.

G. Early Warning Systems (EWS)

- ☑ Evidence of a current Early Warning Systems process including updated student data (attendance, behavior, test scores, course failure, retention, 2 or more risk factors) and student support/intervention narratives detailing individualized support for identified students, and upload copies of the current EWS Data spreadsheet provided and supporting narrative for identified students in the OneDrive subfolder titled, **Early Warning Systems**.
- Complete the current Multi-Tiered System of Support (MTSS/RIS) process, as substantiated by proper documentation including CPST meeting scheduling, agendas, and sign-in sheets, individual student documentation (intervention assignments, progress monitoring), individual data-driven interventions, and intervention assignments, progress monitoring, analysis, and evidence of student participation compiled into one electronic folder per student.

MTSS/RIS

- ☑ Tier 2 Folders: K-2, 3-5, 6-8, 9-12 (3 folders per grade-level band)
- ☑ Tier 3 Folders: K-2, 3-5, 6-8, 9-12 (2 folders per grade-level band)

L. English Language Learners (ELLs)

- ELL files will be accessed through Ed Plan

J. Exceptional Student Education (ESE)

- ESE files (SIVD and Gated) will be accessed through Ed Plan
- ESE Service Log (SLP, OT, PT, Counseling, etc.) will be accessed through Ed Plan




APR Remote Visit – Day 1: Kick Off Meeting



Kick Off Meeting (1.5 Hours)

- School Visit Liaison demonstrates how to access any online platforms and remote/e-classrooms
- School Visit Liaison reports on OneDrive folder
- Q&A between the School and Review Team
- Follow-up with School Visit Liaison, as needed


Academic Programmatic Review 2020-21
Remote/e-Learning Process Kick-Off Meeting

School Visit Liaison | School Visit Facilitator

Agenda

I. Welcome/Introductions

II. Logistics

A. Access to Documents & Compliance Artifacts

- School Liaison demonstrates access to electronic platforms & shows which folders were used to upload documents into the school specific OneDrive folder

1. Electronic Platforms

- Access information for each platform has been provided in document titled *Access to Online/Web-based Platforms* in the OneDrive subfolder titled, *Online Platforms*

2. OneDrive Folder

- Documents not available through online platforms have been clearly labeled and uploaded in OneDrive folders as identified in the *Readiness Checklist*

B. Access to Remote/e-Learning Classrooms

- School Liaison demonstrates "live" how to enter remote/e-learning classrooms. Instructions have been uploaded in OneDrive folder.

III. School Preparedness/Readiness Checklist

- Review Team clarifies any questions regarding items in the Readiness Checklist

IV. Timeline & Next Steps

Kick Off Meeting	Remote Review	Closure Email	Report Letter	Response/Action Plan, if Applicable
Today, insert date	Tuesday - Thursday, Insert Dates	Friday, Insert Date	No later than 2 weeks from Closure Email date	No later than 2 weeks from Report Letter date

A. Copy of Exit Checklist will be emailed to District-issued email at the end of the remote visit

VI. Sponsor Responsibility

Section 1002.33(5)(b)1a, Florida Statutes, states, "The sponsor shall monitor and review the charter school in its progress toward the goals established in the charter."

A. Literacy Statutes: Rule 6A-6.053(5) and 6A-6.053(7), Florida Administrative Code and corresponding statutes

B. Academic Performance Data: Section 1002.33(7)(a)3 and 1002.33(7)(a)4, Florida Statutes, and corresponding rules

C. Early Warning Systems: Section 1001.42(18)(b) and 1001.42(18)(b)2, Florida Statutes and corresponding rules

D. MTSS-Rtl: Rule 6A-6.03018(2)(a) and (b) and 6A-6.0331(1), Florida Administrative Code and corresponding statutes

E. ESE Statutes: SWD – Section 1003.571, Florida Statutes, and corresponding rules

F. ESOL Statutes: Section 1003.56, Florida Statutes, and corresponding rules

VII. Questions

VIII. Closure



SCHOOL VISIT LIAISON IS A CO-PRESENTER AND DOES A "LIVE" PRESENTATION

Remote Visit – Days 2-4



Remote Visit Review

- Team reviews compliance documents and artifacts in OneDrive folder and online platforms
- Team visits remote/e-classrooms
- Site facilitator troubleshoots access issues, if needed
- Team meets with respective academic counterpart

The School Board of Broward County, Florida
Charter School Academic Programmatic Review 2020-21 - Remote/e-Learning Version
 Charter Schools Management/Support Department

⊕ **School Name:** _____ **Location #:** _____ **Site Visit Date:** _____

Charter School Leadership Team			
Principal			
Assistant Principal			
Literacy Coach			
ESOL Contact			
ESE Specialist			
School Counselor/Student Services			
MTSS/RtI Facilitator			
Other			

School Identifiers		
<input type="checkbox"/> New Charter School	<input type="checkbox"/> Renewal Charter School 2021	<input type="checkbox"/> Renewal Charter School 2022
<input type="checkbox"/> State-Mandated School Improvement Plan (SIP)*	<input type="checkbox"/> SIP Monitoring/Data Update School*	<input type="checkbox"/> 300 Lowest-Performing Elementary School*
<input type="checkbox"/> School of Excellence*	<input type="checkbox"/> High Performing School*	<input type="checkbox"/> SIR/Alternative High School

* State designated.

School Details			
Benchmark Enrollment	2020-21:	2019-20:	2018-19:
Current Grade Configuration	2020-21:	2019-20:	2018-19:
Contract Grade Configuration	2020-21:	2019-20:	2018-19:
FLDOE School Grade	2019:	2018:	2017:
FLDOE School Improvement Rating (SIR)	2019:	2018:	2017:
Special Programs as Stated in Charter Application	<input type="checkbox"/> Technology	<input type="checkbox"/> Montessori	<input type="checkbox"/> Dual Language
	<input type="checkbox"/> Arts	<input type="checkbox"/> STEM	<input type="checkbox"/> Other:
Florida's Innovative Reopening Plan 2020-21	<input type="checkbox"/> 100% Brick & Mortar (FTF)	<input type="checkbox"/> 100% Remote/e-Learning	<input type="checkbox"/> Hybrid Model
Most Recent Programmatic Review	Contract Term		

2019 ESSA Details					
ESSA Category	Federal Percent of Points Index- All Students	Graduation Rate at or Below 67%	Total Number of Subgroups Missing the Target	Subgroups Below 41% in the Current Year	Title I

APR 2020-21/Remote Process/Opt-In Report Page 1 of 32




Remote Visit – Day 5



Remote Visit Concludes

- CSMSD team members meet to complete Exit Checklist
- Site facilitator emails Exit Checklist to the School



**Academic Programmatic Review Remote Process 2020-21
Exit Checklist**

School	MSID#	Dates

Part 1: Logistics and Access
As discussed during the School's APR Remote Process Pre-Visit and Kick-Off meetings, and as described in the *APR 2020-2021 School Readiness Checklist Remote/e-Learning Process*, the Team had access/was able to:

Check (Yes/No/NA)	Description
	APR Team was able to access online platforms and websites as provided by the School
	APR Team visited remote/e-classrooms
	APR Team was able to speak/communicate with selected School's Leadership Staff (Literacy Coach, ESE Specialist, ESOL Contact, School Counselor, MTSS/Rtl Facilitator, other) via Teams, phone or email

Part 2: Academic Compliance Review
As discussed during the School's APR Remote Process Pre-Visit and Kick-Off meetings, and as described in the *APR 2020-2021 School Readiness Checklist Remote/e-Learning Process*, the School provided the following items for review during the APR Remote Visit:

Check (Yes/No/NA)	Description
	Contact Information Forms
	School Schedules
	Student Assessment Data
	Lesson Plans (previous and current week)
	Evidence of Student Work (student work folders/portfolios)
	Evidence of a current Student Portfolio Process: Keystones Performance Tasks Folders
	Evidence of a current Early Warning Systems process
	Evidence of a current Multi-Tiered System of Support/Response to Intervention (MTSS/Rtl) Process
	Evidence of MTSS/Rtl Folders/Individual Student Documentation
	ELL files were accessed through <u>Elevation</u>
	ESE files (SWD and Gifted) were accessed through Ed Plan
	ESE Service Log (SLP, OT, PT, Counseling, etc.) were accessed () through Ed Plan and/or () through the OneDrive folder

*To protect student's privacy, student names will not be disclosed in the APR Report or debriefing letter.

This form has been completed by the APR Remote Visit Facilitator, (insert name of Visit Facilitator and Title) on (insert date).

The Charter Schools Management/Support Department is committed to monitoring educational, financial, and organizational accountability of charter schools to support public educational choice and successful outcomes for all stakeholders.

APR20202021_ExitChecklist_Version 2.0: Remote/e-Learning10072020_



CHECKLIST IS SENT VIA EMAIL

After the Review Visit



APR Report Letter

- Team members complete APR Report
- Team meets with Director to share concerns
- APR Report Letter is sent to the School with a copy of the report



Next Steps, as applicable

- Response/Action Plan
- Follow up in specific academic area(s) of concern
- Debriefing Videoconference with Director



Continuous Improvement Process

- Renewals
- SIP Schools
- Lowest 300 Elementary
- New schools
- High Performing
- Other, as needed



Keys to Success



- Organization
- Communication
- Time Management
- Flexibility & Patience



Questions?



Charter Schools Management/Support Dept.
600 SE Third Avenue, 12th floor
Fort Lauderdale, FL 33301

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